

Teaching Portfolio Checklist

Faculty Member Name: _____

Classroom Management & Learner Support	Completed	In Progress
<i>Creates an atmosphere conducive to learning</i>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Clearly outlines policies related to student behavior on the syllabus</i>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Manages student issues in a fair and respectful manner</i>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Effectively and professionally manages each class session (i.e. start and end on time, adequately prepare material, etc...)</i>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Makes self available to students through a variety of methods</i>	<input type="checkbox"/>	<input type="checkbox"/>
NOTE: Examples of supporting documentation might include, but are not limited to: syllabi, class activities, or student performance/faculty evaluation results with an explanation of how each shows the development of the skill area.		

Comments

Date:

Comments

Date:

I, _____, verify the above named faculty member has completed the skills required to fulfill the **CLASSROOM MANAGEMENT AND LEARNER SUPPORT** portion of the GC3 Faculty Teaching Portfolio.

Faculty mentor signature

Date