

RESOLUTION

Greater Cincinnati
Collegiate Connection

Southwestern Ohio Council
for Higher Education

NOW BE IT RESOLVED that the following policy, to be administered as the GC3/SOCHE Cross-Registration Program, is hereby reaffirmed and revised by agreement of the Boards of Trustees of the Greater Cincinnati Collegiate Connection and the Southwestern Ohio Council for Higher Education. The purpose of this policy is to permit students enrolled in the member institutions of both consortia to broaden their educational experience and expand their educational opportunities by cross-registering for courses. The following policies and procedures shall govern the administration of this program.

1. Any full time student of any member institution of the GC3 or SOCHE shall be permitted to cross-register for courses at schools of the other consortium providing the course(s) being taken are not available to the student at any college or university within the home institution's consortium. Full time status is defined by the standards of the student's home school; both the credit hours being taken at the home school and the credit hours being taken at the host school may be included in determining status. At least half the student's total load must be taken at the home school.
2. Initial contact for a cross registrant should be the home school's registrar's office, which shall supply cross-registration forms and shall keep on file for student use current catalogs and class schedules of all GC3 and SOCHE institutions.
3. All inter-consortial cross registration must be approved by the registrar's office of both the home and the host schools. Each registrar's office shall check the requested cross registration for compliance with rules of that school and with these policies.
4. The cross-registrant must meet course prerequisites defined by the host school. Registration will be on a space available basis for the cross registrant in the desired course(s) at the host school. The cross-registrant is responsible for meeting host school calendar requirements for registration periods, drop/add periods, and class attendance.
5. Graduate level courses may be taken only with the prior approval of the department chair, graduate school officer, and/or other appropriate office at the host school.
6. Students will be expected to follow the regulations and policies of the host college concerning parking, library use, and general conduct.

7. Both credits and grades earned at a host college shall be subject to the home institution's policies, except that all successfully completed courses must be recorded at the home institution. The host institution may award credit, maintain an academic record, and/or provide a transcript to a cross-registrant. Cross registration into a course does not guarantee that the credits earned are applicable to a degree program at the home college.
8. The host institution shall not collect instructional fees from either the cross registrant or the home institution of the cross registrant. The cross registrant shall pay the home institution for the number of credit hours taken through the GC3/SOCHE Cross Registration Program. Tuition requirements may vary at the member institutions. Other fees, such as lab fees, where applicable, shall be paid by the cross registrant directly to the host institution. Transportation costs, books, and special class fees are the responsibility of the cross registrant.
9. The Registrars and central offices of each consortium shall maintain records on this program and shall report its progress periodically to the Boards of Trustees of each consortium.
10. No member institution of either consortium shall be required to accept any cross registrant.
11. This revised policy supersedes any previous policies and shall be in effect beginning January 1, 1998, and can be utilized during any academic term beginning on or after that date.